



Late Laxmibai Deshmukh Mahila Mahavidyalaya, Parli Vajinath

2. Teaching Learning and Evaluation Page 1

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient Mechanism of internal assessment is transparent

At the beginning of every academic year, an Induction Programme is organized by the college where students are made aware of minimum percentage of attendance, Internal Examination Schedule, evaluation process and minimum passing marks in theory and practical examinations. Evaluation system is constantly reformed with regular and fruitful discussion with IQAC, Head of Departments and Examination Committee. An academic Calendar for the college is prepared by Academic Calendar Committee which outlines the events, examinations and all other activities planned during the academic year.

The College has Exam committee, headed by senior faculty member. The College Examination Committee prepares the schedule of internal examination. Projects and assignments are given to each student as per the requirements of the examinations system of the affiliating university. The Exam committee looks after the smooth conduct of both; external and internal examination. The passing criteria for examination including internal/external is made clear to the students before commencement of examination.

The college has semester pattern, and in every semester, we conduct **class tests**. Evaluation method comprises of internal examinations held progressively during the semester via offline mode and is designed to check the performance level of the students. Students are informed well in advance about the exact dates of internal exam and result declaration which is communicated to the students through the departmental Notice Boards, College Website and concerned subject teacher declares the same in the classroom.

The college has Departmental WhatsApp Groups and necessary information like exam timetable, results, etc. is communicated through it. University guidelines regarding examination, internal examination patterns and syllabus is constantly updated on college website and on other various social networking platforms. Answer sheets are given back to students after evaluation which provides transparency and accountability in the evaluation process.

Grievance Redressal System is Time-Bound and Efficient

In case of any grievances regarding internal assessment, the student is free to interact with the concerned teacher and get it resolved. Grievances related to oral, project and practical examinations are resolved at the department level. The grievances of the students related to university examinations-such as online form submission queries related to hall tickets viz. correction in name/ subject/ subject code/ programme/ pattern, wrong entry of marks and absentee, etc. are addressed in stipulated time by the College Exam Grievance Committee and are forwarded to the university. The received message is intimated to the concerned student immediately.

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